



Waterfall Garden and Shangri-La Garden Rental Rates
(effective October 1, 2008)

<u>Fee Description:</u>	<u>Weekdays:</u>	<u>Weekends:</u>
	<u>Monday-Thursday, 11 am - 7 pm</u>	<u>Sunday 1 pm - 7 pm</u>
	<u>Friday, 11 am - 3 pm</u>	
Hourly rate per event (maximum 50 people)	\$ 75.00	\$100.00
Minimum rental time per day 2 hrs.:	\$150.00	\$200.00
Maximum rental time per day 3 hrs.:	\$225.00	\$300.00

The price is doubled in addition to the above fees for groups of 50 - 100 people.

Additional Fees:

- The lessee/group organizer is responsible for set-up and removal of chairs, clean-up after event, etc... The use of The Ojai Retreat chairs will be at no charge. Garden chairs only allowed in the Waterfall Garden.
- No charge for 1 hour prep before event and 1 hour take-down and clean-up after event (if over and above this allotted timeframe, additional fees will apply).
- If The Ojai Retreat staff is needed for set up and clean up: \$20 per hour, per staff member.
- Maximum capacity: 100 people.
- Due to our retreat setting (with bedrooms on site), **only groups with quiet activities are accepted.**
- If damage to Waterfall Garden or Shangri-La Garden areas (lawn etc....) from event, costs will be applied.

Special events:

- Wedding receptions, etc... pay an additional flat fee:

For up to 25 people:	\$250.00
For up to 50 people:	\$500.00

Rental Agreement: see separate sheet please **(a reservation becomes final only after receipt of the signed Rental Agreement, deposit of \$100, and rental fees submitted).**

A non-profit public corporation